

# Healthwatch Greenwich Ltd

## Board Meeting Minutes – PART 1 – FOR PUBLICATION

<b>18/09/20</b>	<b>5:30pm to 7pm</b>	<b>Zoom Call</b>
<b>Chair</b>	Lynne Gilchrist (LG)	
<b>Present</b>	<b>Directors:</b> Lynne Gilchrist (LG) – Board Member David Thompson (DT) – Board Member Dmytro Chupryna (DC) – Board Member Lola Kehinde (LK) - Board Member Karen Wint (KW) - Board Member Amanda Adegboye (AA) – Board Member	
<b>In attendance</b>	Joy Beishon (JB) – Chief Executive	
<b>Apologies</b>	n/a	

## Update

### Minutes of previous meeting:

- Agreed as correct

### Matters arising:

- Ethnicity screening research to be shared (KW)
- Opportunities for further digital engagement with patients/public (maternity services?) – deferred (JB)

### Staff team

- To attend next board meeting to meet directors.
- Secondment and backfill proposals agreed.

### CEO report

JB talked through the report:

- Phased return to the office planned
- Good impact from 'Black Lives Matter' event
- New HWG website launched
- HWG membership and contribution to key stakeholder boards and committees
- Award for Black History Month
- Quarterly meetings with CQC and Chief Nurse at QEH

### Finance report

- Finance report agreed. Finance options to be discussed at next board meeting.

### Risk report

- Risk report agreed.

#### AOB

- Next Board meeting in October.

Actions:	Person responsible:
<ul style="list-style-type: none"> <li>• Covid risk assessments to me shared with JB</li> <li>• Wellbeing supplier information to be shared with JB</li> <li>• Board meeting dates for October - (doodle poll)</li> <li>• Staff to be invited to next meeting</li> <li>• Wellbeing proposals to be shared</li> </ul>	<ul style="list-style-type: none"> <li>• DC &amp; KW</li> <li>• DC &amp; KW</li> <li>• JB</li> <li>• JB</li> <li>• JB</li> </ul>

### Next meeting

#### Board meeting:

**Date:** tbc

**Time:** tbc

**Venue:** Zoom

**Agreed as correct by Board:** Y

**Signed (Chair):** Lynne Gilchrist