

Healthwatch Greenwich Ltd

– PART 1 – FOR PUBLICATION

Board Meeting Minutes

2/06/20	7pm to 8pm	Conference Call
Chair	Lynne Gilchrist (LG)	
Present	Directors: Lynne Gilchrist (LG) – Board Member David Thompson (DT) – Board Member Dmytro Chupryna (DC) – Board Member Lola Kehinde (LK) - Board Member Karen Wint (KW) - Board Member Amanda Adegboya (AA) – Board Member	
In attendance	Joy Beishon (JB) – Chief Executive Folake Segun (FS) for first 15 minutes	
Apologies	n/a	

Update

Minutes of previous meeting:

- Correction – Website contract renewed for 3mths for transfer to new HWE website
- Project outlines to be shared – outstanding action

Matters arising:

- Opportunities for further digital engagement with patients/public (maternity services?)

SEL CCG

- Update given by Folake. Three key objectives: Represent HW at SEL CCG Boards and committees; support LHW to work more closely together; facilitate greater use of HW intelligence within SEL CCG to influence service design and delivery

CEO report

JB talked through the report:

- Gathering feedback has been challenging but feedback briefings have been well received by commissioners and providers
- HWG now sit on steering group of Greenwich Mutual Aid
- Positive meeting with commissioner

Finance report

- Finance report – further clarification required

Risk report

- Risk report – additions to risks and adjustment to risk ratings to be made

AOB

- Next away day session will be used for a Board audit

- Dates for future Board meetings.

Actions:	Person responsible:
<ul style="list-style-type: none"> • Board awayday – papers to be shared (Board audit) • Board meeting dates (to March 2021) - (doodle poll) • Clarification on finance position • Update risk register • Digital performance to be shared • Ethnicity screening research • Project outlines to be shared 	<ul style="list-style-type: none"> • JB & LG • JB • JB • JB • JB • KW • JB

Next meeting

Board meeting: Away day

Date: 11th July

Time: 10am – 12noon

Venue: Zoom

Agreed as correct by Board: Y

Signed (Chair): Lynne Gilchrist