

Healthwatch Greenwich Ltd

Board Meeting Minutes – PART 1 – FOR PUBLICATION

18/1/25	10am – 1pm	Woolwich Centre
Chair	Anu Massey (AM) Co-Chair	
Present	Directors: David Thompson (DT) Co-Chair Paul Newton (PN) Tomi Oni (TO) Mostafa Mohamed (MM) Clair Livingstone – observer (CL) Lola Kehinde (LK)	
Attending	Joy Beishon (JB) – Chief Executive Kiki Bourcha (KB) – Engagement and Volunteer Manager Melody Shum (MS) – Research Officer Deepa Srivastava (DS) Research Manager	
Apologies	Josh Varghese (JV) Treasurer Tobi Aigbogun (TA)	

Update

Minutes of previous meeting:

- Oct 2024 minutes agreed as correct.

Matters arising

- None.

CEO report

- CEO report noted.
- Discussion on challenges with diabetes project

Policies

The following policies agreed by the board:

- Confidentiality and Data Protection Policy
- Social Media Policy
- Volunteer Policy
- Volunteering Policy

Staff Presentations

- KB and DS presented on their work and responsibilities. The board commended KB and DS on their work.
- Discussion on befriending project and associated risks.

Finance Report

- Finance report received and salary proposals agreed.

Board Governance Lead

- TO nominated as Board Governance Lead.
- Appointment of TO as Board Governance Lead approved by the Board.
- Wider discussion held on support for HR responsibilities and CRM challenges.

Actions:	Person responsible:
AM to contact relevant parties with a view to identifying additional support for HR and CRM	AM
Advertise for Board Member with IT expertise	JB

SEL Reference Group

- This item deferred due to the absence of TA

Safeguarding Issues

- Verbal report on safeguarding issue escalated 24hrs prior to Board meeting.

Risk Register

- Reviewed and agreed.
- Discussion held on risks with befriending.

Actions:	Person responsible:
Identify what staff wellbeing support is offered to RBG staff.	KB
If project continues, consider strengthening protocols for befriending.	KB

AOB

1. Future Board Meeting Dates

- Dates for future Board meetings, and format, agreed:
 - April 26th (f2f)
 - July 19th (virtual)
 - Oct 18th (f2f)
 - Jan 24 2026 (f2f)
- Discussion held on date for AGM.

2. SELHW/ICS partnership proposals

Discussion held on potential future models. Board preference is for a rotational leadership model. Alternatively, funding to facilitate increased collaboration including SEL-wide/cross-system engagement work

Preferred by Healthwatch Greenwich as it directly addresses the need for capacity building and inclusivity in cross-system work.

- Provides flexibility for Healthwatch leaders to participate in meetings, backfill roles, and take part in collaborative projects.
- Focuses on shared learning and collective impact, strengthening the entire partnership.

The Board noted their concern with the Independent Chair Model (Option 3). While providing structure and independence, this model might dilute the direct involvement of local Healthwatch leaders in decision-making processes.

Actions:	Person responsible:
Share Board feedback to the ICS on preferred model	JB

Next Board meeting

Date: Sat, 26th April 2025

Time: 10am – 1pm

Venue: Woolwich Centre

Agreed as correct by Board: Signed: Anu Massey