

South East London Healthwatch Patient Group

Terms of Reference

These terms of reference set out the membership, remit and responsibilities of the South East London Healthwatch (SELHW) Patient Group.

1. Introduction

- 1.1. The Patient Group is established by south east London Healthwatch to provide added value of patient and public experience through a regional lens. Its role is to complement rather than to duplicate the challenge and scrutiny functions of local Healthwatch.

2. Purpose

- 2.1. The South East London Healthwatch Patient Group purpose is to support local Healthwatch in championing the diverse voices of patients, carers and the general public at a regional level
- 2.2. The Group will provide a focused HW input of patients, carers, service users and public perspective on SEL Clinical Commissioning Group (CCG) and south east London Integrated Care System (ICS) programmes
- 2.3. The Group will be part of a two-way process empowering patients to make a valued contribution to the development and improvement of regional health services
- 2.4. The Group does not replace any of the functions of local Healthwatch.

3. Responsibilities

- 3.1. The Group will receive briefings from SELHW officers, CCG and the Director SELHW about regional health issues or commissioning that need a public and patient overview
- 3.2. The Group will respond to queries and requests for advice or information in response to patient views from the SEL ICS and CCG
- 3.3. Where appropriate, represent SELHW on ICS subgroups
- 3.4. Balance individual perspective with the broader patient and public interest in discussing CCG activity

3.5. Promote Healthwatch and SELHW as the conduit for engagement with patients and the public across south east London.

4. Membership

4.1. The Group comprises of a minimum of 13 and a maximum of 20 members.

4.2. Members will come people affiliated to the networks of each of the six Healthwatch in South East London. The SELHW are Bexley, Bromley, Greenwich, Lambeth, Lewisham and Southwark

4.3. A minimum of two members per SELHW will be appointed to the Group

4.4. Membership is through a process of open recruitment

4.5. Membership of the Group is for two years

4.6. The membership of the Group will be reviewed and, if needed, refreshed annually

4.7. The Director, SEL Healthwatch shall Chair the Group and meetings

5. Meetings

5.1. Administrative support (including minutes) for the meetings will be provided by each local Healthwatch on an annual rotation.

2020/2021 - Healthwatch Greenwich

2021/2022- Healthwatch tbc

2021/2022- Healthwatch tbc

2021/2022- Healthwatch tbc

2021/2022- Healthwatch tbc

2021/2022- Healthwatch tbc

5.2. Staff from SELHW will attend when the Group is discussing items in their boroughs

5.3. The Group will meet virtually quarterly/once a month/ as needed

5.4. Members may be contacted through the Chair in-between meetings if there are urgent matters to discuss

5.5. Meetings will last no longer than 90 minutes

6. Accountability

- 6.1. The Group is accountable to the Chief Officers of SELHW who will be responsible for deciding if the Group is fulfilling its purpose and functioning effectively
- 6.2. The Group is expected at all times to act in accordance with the Nolan Principles of Public Life